

Stormwater Intern Job Description

Description

The City of Cleveland Stormwater Program is seeking a self-motivated, organized intern to join our team! This position supports Stormwater staff in a variety of tasks. These include mapping stormwater infrastructure, conducting construction site inspections, assisting with public education opportunities developing, maintaining program databases, and other duties as assigned.

The ideal candidate could begin the internship immediately.

Job Duties

Maintains the stormwater infrastructure map and conducts construction erosion control inspections using ArcGIS Pro, Survey 123, and Collector.

Assists with public education events such as stream cleanups, Earth Day events, Project WET teacher training classes, and others.

Assisting Stormwater staff with maintaining several data bases.

Required Qualifications

Education:

Currently enrolled in accredited college/university working toward a degree in Environmental Studies, Environmental Science, Civil Engineering, Biology, or related field.

Work Schedule Requirements:

This position typically serves for several consecutive semesters, including summer semester:

- Committed to serving until graduation, typically 1.5 – 2+ years, dependent on enrollment status and job performance.
- Approximately 30 hours worked per week.
- Occasional night and weekend work required.

Other Requirements:

Microsoft Office skills (Word, Excel, PowerPoint) are required. Valid driver's license is required and must meet DMV standards.

Preferred Qualifications

Self-motivated individual with excellent communication, writing, and organization skills. Committed to long-term internship. Able to multi-task and work independently, and as part of a team. Experience with Esri products is a plus.

This position is not eligible for benefits.

Please submit resumes to cbroom@clevelandtn.gov